

**TOWN OF WYOMING
BOARD MEETING
TUESDAY, JANUARY 3, 2017**

The Town Board of the Town of Wyoming met at the Banquet Hall of JR's in the Village of Big Falls. The meeting was called to order at 7:53 PM by Chairman Brady, directly following the caucus.

ROLL CALL: Burton Brady, Jeremy Schoenike, and Margie Schmidt, all present. Also in attendance were: Carol Myers Clerk; Mary Miller, Treasurer. A complete listing of people in attendance from the caucus and meeting is available at the clerk's office.

OPEN MEETING LAW REQUIREMENTS: Were met by posting on the town website, www.townwyoming.com, and at JR's.

THE PLEDGE OF ALLEGIANCE WAS RECITED, at the caucus.

AGENDA: M/S/C to approve the agenda as presented, Schmidt/Brady.

MINUTES: M/S/C to approve the minutes of the December 6, 2016 regular town board minutes as presented, Schmidt/Schoenike.

PUBLIC COMMENT: Residents voiced concerns regarding snowplowing.

APPEARANCES: None

COMPREHENSIVE PLANNING COMMITTEE: Jeremy has been working with Ryan Brown regarding updating our maps, and wording for our Comprehensive plan.

ASSESSOR REPORT: Sales data was given to the board. Assessment services for 2017 will be \$4,900.

TREASURER'S REPORT: Year-end checking balance is \$11,028.67. We also received our first quarterly highway aids of \$10,272.33.

CLERK'S REPORT: All year end payroll reports have been filed and W-2's mailed. Spoke with Debbie Barton of NWFR to confirm the November billing is for 2017; contacted Waupaca Sheriff's department to inform them of Ambulance service changes to the town; sent Marion Fire Department Report and County Ordinance changes via email to board; billed resident for house fire, fire department services; no permit applications were received; spoke with Paul Hanlon regarding the new electronic filing requirement of permits, Paul will be doing this.

ORDER TO REMOVE VEHICLE IN RIGHT OF WAY: Burt will contact the owner and make arrangements for removal.

NORTHWEST FIRST RESPONDERS SERVICE AND CONTRIBUTION: M/S/C Schmidt/Brady, to pay the NWFR contribution, and continue with their services with the contingency that they provide us with quarterly documentation on calls to Wyoming, and provide information on the calls from the last couple of years.

TOWN EMPLOYEE HIRING PROCESS/POSSIBLE LIST OF APPROVED EMPLOYEES: Margie had a rough draft of a policy from another town which she shared with the board. It was suggested the board needs to give roadmen more specifics on what needs to be done- perhaps a manual could be created for them. Board will continue working on this project and create a list of essential duties, conditions of employment, and skills required.

CHAIRMAN'S REPORT: Worked with John Lashua on plowing/sanding schedule. Spoke with residents who had concerns about the plowing. Also spoke with residents who did not receive their tax bills.

SUPERVISORS REPORT: Jeremy has been working with Ryan Brown of County Zoning regarding updating our comprehensive plan maps, and our plan to include Broadband language. Spoke with residents regarding employee drug testing facilities; has been researching hiring policies. Margie helped a resident with a mailbox on a county road which was struck by a county plow; has been working with the DNR to see if money is available for road maintenance on our roads which lead to DNR land; contacted Faulks Brothers in Waupaca for information and pricing on brushing and road repair; researched employee policies from other municipalities, and drove the roads to check condition.

UPCOMING WORKSHOPS/SEMINARS/MEETINGS: January 19, 9:00 AM, Room 1068, Waupaca County Courthouse meeting on Ordinance Revisions. Friday, March 3, WTA district meeting in Waupaca.

APPROVAL OF JANUARY CLAIMS – M/S/C Schoenike/Brady, to approve the January claims as presented in the amount of \$18,128.72.

BOARD DISCUSSION ON FUTURE AGENDA ITEMS: Vehicle in R-O-W on Pine Rapids; Snowplowing; Hiring process and policy; report on Waupaca County Ordinance meeting; WTA district meeting attendees.

NEXT MEETING DATE: Monday, February 6, 2017, 7:00 PM, in the Banquet Hall of JR's, 120 N. Main Street, Big Falls, WI. ,

ADJOURNMENT: M/S/C Brady/Schoenike at 8:46 PM.

Submitted,
Carol Myers, Clerk